

## University College Community

A unit dedicated to serving adult and nontraditional students

UCC Newsletter Spring 2014

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### DEAN'S SPRING 2014 WELCOME

Hello and Happy New Year! My name is [Susan J. Schurman](#). I am the Dean of the University College Community (UCC), Professor and Dean of the School of Management and Labor Relations (SMLR), as well as chairperson of the Undergraduate Professional Schools' Academic Oversight Committee for the New Brunswick Campus.

I want to offer a heartfelt Rutgers welcome to our new adult and nontraditional students and welcome back our continuing on and off-campus students.

UCC is aware that adult and nontraditional students must meet various responsibilities at home and at work while making extra efforts to reach their academic goals. We also know the value of successfully completing a college degree, not just in financial terms, but also in terms of personal development and social change.

Our ongoing goal is to support adult and nontraditional students because we know that they face significant non-academic responsibilities that make their college years very different from the traditional college experience. Our first task is to reach nontraditional students to make sure that they are informed of important developments, events, resources, services, dates, and major and minor programs that are available evenings, weekends, and online. UCC also helps guide nontraditional students to vital web information to enhance their experience at Rutgers University in a more effective and efficient manner. In addition, we advocate for nontraditional students inside the larger Rutgers University community by recommending policies and programs to meet their specific needs.



In the last few months, we have participated in adult recruitment, orientations, transition programs, and Veteran outreach initiatives, to name a few. We are especially proud of our administrative contributions to the formation of three degree-completion programs designed specifically for adult, nontraditional students: the [School of Management and Labor Relations' Bachelor of Science \(BS\) degree in Labor & Employment Relations](#), and the [Edward J. Bloustein School of Planning and Public Policy's Bachelor of Science \(BS\) degree in Public Health](#) and [Bachelor of Science \(BS\) degree in Public Policy](#). We anxiously await a fourth major for Fall 2014. Through our continued research, collaborations, and advocacy, we remain committed to developing and marketing [adult-friendly programs](#) to attract adult and nontraditional students. In fact, through our enhanced outreach via our Virtual Learning Community on [sakai](#), [myRutgers](#), UCC email lists, and direct mail, we are confident that we will identify more nontraditional students.

We are looking forward to our continued work with the [Office of Veteran and Military Programs and Services](#) to hold the 2014 Rutgers University Veterans Appreciation Dinner, which allows veterans to meet key administrators and fellow colleagues. We are also looking forward to hosting our annual graduation reception for adult/nontraditional students in the Class of 2014.

Our goal is to create a sense of community for those students who do not live on campus and who have significant responsibilities outside of academia.

Sincerely,

### VETERANS NEWS & EVENTS

The **Veterans Appreciation Dinner** will be held on **Thursday, May 1, 2014**. This special event celebrates the service Veterans and dependents of Veterans enrolled at Rutgers University on the New Brunswick, Newark, and Camden campuses. The dinner will feature guest speakers, resource information offered by local Veteran Affairs representatives, and an opportunity to network with fellow students, staff, mentors, and alumni. Mark your calendar!

### JOIN THE UC COMMUNITY!

UCC has created virtual environments to support and encourage students to take control of their academic planning and locate resources, which can be accessed at their convenience. Students may already have the tab under "more sites," but if you do not have the tab on Sakai, join our virtual site today: **1.** Visit <https://sakai.rutgers.edu/portal>; **2.** Login using your NetID and password; **3.** Click on "Membership" (left panel); **4.** Click "Joinable Sites"; **5.** Enter "UC" and click Search box (at right); **6.** Click "Join" under UC Community.

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## NONTRADITIONAL STUDENT RESOURCES

### UCC ADVISING AND SUPPORT

For advising and assistance with issues that may affect your academic career at Rutgers-NB, we invite you to contact us:

**Phone:** 732-932-6965 x2150

**Email:** [ucc@rci.rutgers.edu](mailto:ucc@rci.rutgers.edu)

**Website:** [ucc.rutgers.edu](http://ucc.rutgers.edu)

### SAS ACADEMIC ADVISING

The [SAS Offices of Academic Services](#) provide academic advising by faculty members and deans. SAS Students are encouraged to meet with an advisor at least once a semester to review graduation progress and discuss academic interests. Please note that while students may visit any campus, **Deans for SAS nontraditional students are located on the Douglass Campus.**

#### Douglass Campus

College Hall  
Room 104  
848-445-8888

**Hours:** 8:30am-5:00pm (M-F)

### UNDERGRAD ACADEMIC ADVISING

#### DON'T ASSUME . . . GET ADVICE

Can't make daytime advising appointments because of work or kids? Contact the academic dean in your school of enrollment and request a phone discussion or special appointment. For information about advising, contact your school:

**SAS:** <http://sasundergrad.rutgers.edu/academics/advising/general.html>

**SEBS:** <http://sebs.rutgers.edu/academics/firstyearadvisers.asp>

**MG:** <http://www.masongross.rutgers.edu/content/undergraduate-academic-advisors>

**ENGR:** <http://soe.rutgers.edu/oa/officelhrs>

**PHARM:** [https://pharm.rutgers.edu/content/student\\_advising](https://pharm.rutgers.edu/content/student_advising)

**SMLR:** <http://smlr.rutgers.edu/labor-and-employment-relations/student-services>

**EJB:** <http://policy.rutgers.edu/academics/undergrad/prospective.php>

### QUICK LINKS

**Degree Navigator:** [nbdn.rutgers.edu](http://nbdn.rutgers.edu)

**Registrar's Office:** 848-445-2104  
<http://registrar.rutgers.edu/>

**Transcripts:** <https://transcripts.rutgers.edu>

**Financial Aid:** 848-932-7057  
<http://studentaid.rutgers.edu/>

**Student Accounting:** 848-932-2254  
<http://studentabc.rutgers.edu/>

## VETERAN RESOURCES

### STUDENT VETERAN SERVICES

Col. Stephen Abel & Robert Bright

[Veterans House](#)

14 Lafayette Street  
New Brunswick, NJ 08901

**Phone:** 848-932-VETS (8387)

**Fax:** 732-932-1535

**Contact Email:** [veterans@rutgers.edu](mailto:veterans@rutgers.edu)

**Hours/Schedule:**

Office Hours:

Monday - Friday

8:30am - 5:00pm



### VETERANS COUNSELING HOTLINE

1-866-VETS-NJ4

## RECREATION CLASSES

Balancing life and academics can be difficult, but not impossible. Make time for some [healthy fitness choices](#) by visiting one of the many [Rutgers Recreation Centers](#). See individual course descriptions for start dates. Spring 2014 classes are listed on the Rutgers Recreation [website](#), but new classes continue to be added so keep checking the website for new additions!

### DOUGLASS BUNTING FOR WOMEN AT RUTGERS

The [Mary I. Bunting Program](#) was established in 1958 by Mary I. Bunting, to provide individualized advising and support services for mature women enrolled full-time or part-time at Rutgers -New Brunswick. Students are eligible to affiliate with UCC and the Douglass Residential College Bunting Program. For more information, contact:

Rebecca Reynolds, Assistant Dean,  
[reynold@echo.rutgers.edu](mailto:reynold@echo.rutgers.edu)  
848-932-3026 x123.

### STUDY TIPS FOR NONTRADITIONAL STUDENTS

[Developing study skills](#) is a concern for working adults returning for a new semester. Experts say that people learn more by reflecting on what they are learning rather than by simply memorizing it. Try keeping an ongoing "reading journal" to record thoughts on the material and note questions it raises. When you go back to review your notes, you'll find new connections to current material and possibly new ways of looking at your subject. [Click for source.](#)

## OTHER RESOURCES

### RU EXPRESS/CARD SERVICES

[RUConnection Card](#) is the official photo identification card that serves as the primary form of identity verification throughout the university.

**Location:** 102 Records Hall,  
College Avenue Campus

**Hours:** 8:00am-8:00pm (M-F)

If you cannot get your card during these hours, call **848-932-8041**

### PARKING & TRANSPORTATION

The [Department of Transportation Services](#) provides all members of Rutgers-NB, with the best solution for getting around campus safely and easily. Students can obtain their parking permits and pay violation tickets in person or online: <http://parktran.rutgers.edu/>

**Location:** 55 Commercial Ave

**Hours:** 8:30am-5:00pm (M-F)

**Phone:** 848-932-7744

### RUTGERS HEALTH SERVICES

[Rutgers Health Services](#) provides educational and preventative services to help maintain the health of students, staff, and faculty who may be injured, ill, or feel stressed.

#### Hurtado Health Center, CAC

**Location:** 11 Bishop Place

**Days:** Monday-Friday

**Regular Hrs:** 8:30-5:00pm

**Emergency Hrs:** 5:00-8:00pm

**Phone:** 848-932-7402

### RUTGERS LEARNING CENTERS

Rutgers Learning Centers work with students through a variety of free academic support programs to promote student achievement. Meet your academic challenges head on. [Contact a Learning Center](#) to get started.

Busch Campus: [ARC Bldg, Rm 322](#)

CAC: [Kreeger Learning Center](#)

C/D Campus: [Loree Bldg, Rm 124](#)

Livingston Campus: [Tillett Hall, Rm 111](#)

### SCHOLARSHIP OPPORTUNITIES

Learn about various scholarship opportunities available:

[School of Arts & Science](#)

[Douglass Residential College](#)

[Sch. of Environmental & Biological Science](#)

[School of Engineering](#)

<http://www.scholarshipworkshop.com/adult-scholarships.html>

### RU LOOKING FOR EMPLOYMENT?

Rutgers [Student Employment Office](#) in New Brunswick administers employment programs to adult and nontraditional students. Eligible students can work in on-campus and off-campus paid community service positions for non-profit agencies and organizations in areas related to: education & literacy, human & social services, law & public policy, arts & humanities, diversity & social justice, and health & business. The following employment programs serve our students: the Job Location and Development Program ([JLDP](#)), which consists of unskilled to technical work-study jobs offered on a part-time and seasonal basis, and the Federal Work-Study Program ([FWSP](#)), which is funded by the federal government and the university for students eligible for financial aid.



### GRADUATION NEWS



Students who expect to graduate in May 2014 must complete an [online diploma application](#). Diplomas will be mailed to the [permanent address on record](#) of all graduates approximately six-eight weeks after their diploma graduation date. Students may review their instant free [online verification](#) for proof of degree. Seniors should review their school's website for events and deadlines.

The 248th Anniversary University Commencement takes place **Sunday, May 18, 2014**. The following official site will be updated in the future: <http://commencement.rutgers.edu/>

**\*\*\*Students completing the BS in Labor and Employment Relations, Public Health, or Public Policy programs will receive graduation information from their respective schools.\*\*\***

### UCC GRADUATION DINNER

In honor of your achievements as part of the graduating class of 2014, the University College Community is hosting their annual Graduation Dinner for adult and nontraditional students. Come enjoy a free buffet dinner with your fellow graduates, meet the Alumni Association, University College Community staff members, and other nontraditional student graduates and their families. Date, time, and location for the event will to be determined.

Graduates will receive additional information on the event via standard mail. Please ensure your contact information is corrected online through the Office of the Registrar at: <http://nbregistrar.rutgers.edu/undergrad/addupdate.htm>.

### IMPORTANT SPRING 2014 DATES

Late Registration	November 18-January 17	<p><b>LAST DAY to <a href="#">DROP is 1/30/2014</a></b> (without a "W" grade)  <b>LAST DAY to <a href="#">ADD is 01/31/2014</a></b></p> <p><b>LAST DAY to Withdraw from a course with a "W" Grade:</b>            Wednesday, <b><a href="#">March 19, 2014</a></b>.</p> <p><b>Complete Withdrawal from School Tuition Refunds (not to be confused with a course drop):</b>            1st -- 2nd week: 80% Refund            3rd -- 4th Week: 60% Refund            5th -- 6th Week : 40 %Refund            Thereafter: 0% Refund</p> <p><b>LAST DAY to Withdraw from the University:</b> Monday, <b><a href="#">April 21, 2014</a></b>.</p> <p>Speak to an adviser before withdrawing. Financial Aid packages may be affected.</p> <p><b>Note: Dates may be subject to change. Review sites often.</b></p>
<b>Last Day to Drop courses or Cancel Registration (100% refund)</b>	Friday, January 17	
Spring Semester Begins	Tuesday, January 21	
Saturday Classes Starts	Saturday, January 25	
Spring Recess Begins	Saturday, March 15	
Spring Recess Ends	Sunday, March 23	
Regular Classes End	Monday, May 5	
Reading Days	Tuesday, May 6 & Wednesday, May 7	
Spring Exams Begins	Thursday, May 8	
Spring Exams End	Wednesday, May 14	
Summer Session Begins	Tuesday, May 27	
Summer Session Ends	Wednesday, August 13	

## SPRING 2014 UPCOMING EVENTS

### CAREER FAIR DAYS

Learn how to do research, obtain jobs, or volunteer. Job fairs bring together New Jersey-area employers, college students and graduates seeking employment. For more information on these events, please visit <http://careers.rutgers.edu/>

Career Fair	Date	Time	Location
S.T.E.M. Career & Internship Fair	2/7/2014	10:00 AM - 3:00 PM	Rutgers Student Center
Business, Arts, & Communications Industry Career & Internship Fair	2/14/2014	10:00 AM - 3:00 PM	Rutgers Student Center
Ph.D. & Master's Virtual Career Fair	2/19/2014	8:00 AM - 10:00 PM	Online
Education, Public Service, & Human Services Career & Internship Fair	2/21/2014	10:00 AM - 3:00 PM	Douglass Campus Center
Agricultural, Environmental, Food, & Natural Resources Industry Career & Internship Fair	4/4/2014	10:00 AM - 3:00 PM	Cook Campus Center
NJ Statewide Career & Internship Fair	5/2/2014	10:00 AM - 3:00 PM	Sonny Werblin Recreation Center

## UNIVERSITY COLLEGE COMMUNITY

**Dr. Susan Schurman**

*Dean*  
732-932-6965

**Betsy Feliciano-Berrios**

*Assistant Dean for Enrollment and Student Services*  
732-932-6965 x2153

**Camille DiLeo**

*Administrative Assistant*  
732-932-6965 x2150

Location: University Conference Ctr.  
Douglass Campus  
178 Ryders Lane, Third Floor  
New Brunswick, NJ 08901

Phone: 732-932-6965  
Fax: 732-932-7906

Email: [ucc@rci.rutgers.edu](mailto:ucc@rci.rutgers.edu)

Website: [ucc.rutgers.edu](http://ucc.rutgers.edu)



## Rutgers Council of AAUP Chapters

American Association of University Professors • American Federation of Teachers

The [Wells H. Keddie Scholarship](#) is awarded each year in the Spring to undergraduate students at Rutgers. The scholarship honors the memory of Wells H. Keddie, long-time labor activist, member of the AAUP-AFT Executive Council, and Professor Emeritus of the department of Labor Studies and Employment Relations.

The scholarship will be awarded to an undergraduate student who:

- Is expected to have earned a total of 60-90 credits by June of the semester preceding the fellowship (normally a Junior)
- Is enrolled in any of the Rutgers Undergraduate colleges
- Combines solid scholarship with social activism

For the 2014 award year, nominations should be made by February 28, 2014. The award will be announced and distributed in the Spring 2014 semester. Details on the application/nomination process can be found in the [WHK Scholarship Flyer](#).

Please send all scholarship application materials to the following:

Wells H. Keddie Scholarship Fund  
Attn: Rae Tellefsen (732-964-1000, ext. 23 or [raet@rutgersaaup.org](mailto:raet@rutgersaaup.org))  
Rutgers Council of AAUP/AFT Chapters  
11 Stone Street  
New Brunswick, NJ 08901